

Memorandum Date: August 28, 2003
Order Date: September 17, 2003

W. 9. D. 1.
03-9-10-11

TO: Board of County Commissioners
DEPARTMENT: Children and Families
PRESENTED BY: Alicia Hays, Interim Department Director

AGENDA ITEM TITLE: ORDER AND RESOLUTION IN THE MATTER OF DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATIVE OFFICER TO EXECUTE A CONTRACT WITH RELIEF NURSERY IN THE AMOUNT OF \$796,205 FOR CRISIS NURSERY SERVICES AND A CONTRACT WITH SOUTH LANE FAMILY NURSERY IN THE AMOUNT OF \$339,196 FOR CRISIS NURSERY SERVICES; AND CONTRACT AMENDMENTS WITH THE UNIVERSITY OF OREGON IN THE AMOUNT OF \$14,210 FOR HEALTHY START SERVICES AND COURT APPOINTED SPECIAL ADVOCATES (CASA) IN THE AMOUNT OF \$17,525

I. PROPOSED MOTION

Move approval of the order and resolution in the matter of delegating authority to the county administrative officer to execute a contract with Relief Nursery in the amount of \$796,205 for Crisis Nursery Services and a contract with South Lane Family Nursery in the amount of \$339,196 for Crisis Nursery Services and contract amendments with the University of Oregon in the amount of \$14,210 for Healthy Start services, and with CASA for \$17,525 for Court Appointed Special Advocate services.

II. ISSUE OR PROBLEM

Service contracts and contract amendments that exceed \$50,000 or 20% of the original contract amount require Board delegation of authority to the County Administrative Officer prior to execution of the contracts.

III. DISCUSSION

A. Background/Analysis

In the current 2003-2005 Oregon Commission on Children and Families (OCCF) biennial budget, the state allocated dedicated funding for Crisis Nurseries services and CASA. The most recent OCCF budget spreadsheet with county allocations of flexible and dedicated funding has been included as Attachment A.

OCCF has directed \$796,205 to Relief Nursery and \$339,196 to South Lane Family Nursery for Crisis Nurseries services and \$87,878 for CASA.

The Oregon Commission on Children and Families has directed local commissions to plan budgets based on reduced allocation that were still to be determined by the Oregon State Legislature; therefore Healthy Start contracts were extended for 6 months, and the Lane County Commission on Children and Families intends to have a full RFP process for the Healthy Start program in the Fall of 2003. Contracts shall be extended from July 1, 2003 through December 31, 2003.

The University of Oregon contract (#207514) for Healthy Start Intensive Home

Visiting services in West Lane County for the period of July 1, 2001 through June 30, 2003 original contract amount was \$83,200 with the following amendments: Amendment #1 \$12,453 and Amendment #2 \$6,647, for a previous contract total of \$102,000. This contract shall now be increased by \$14,210 for a new total of \$116,210.

CASA was previously awarded a contract (#214264) in the amount of \$70,353. With increased dedicated funding from the Oregon Commission on Children and Families, this amendment will increase that contract by \$17,525 for a total of \$87,878.

B. Alternatives/Options

1. Adopt the Order and delegate authority to the County Administrative Officer to execute the amendments and the contracts.
2. Return the request to the Department for further refinement and consideration.
3. Reject the Order.

C. Recommendation

Option I: Adopt the Order and delegate authority to the County Administrative Officer to execute the amendments and contracts.

IV. IMPLEMENTATION/TIMING

- A. The amendments and contracts will be negotiated, signed, and processed with the above-mentioned providers.
- B. The County Administrative officer will execute the amendment and contract.
- C. Added program activities will be implemented.

IV. ATTACHMENTS

- A. OCCF 2003-2005 biennial budget spreadsheet

Estimated 2003-2005 County Allocations													
	2002												
	0-17 YOUTH	GENERAL FUND ALLOCATIONS						FEDERAL FUND ALLOCATIONS					
COUNTIES	POPULATION	GS	CYF	CASA	BC GF	HS	CN GF	CCDF	YI BC	CCDF BC	CCE	CN YI	TOTAL
BAKER	4,000	\$25,000	\$25,000	\$23,896	\$194,599	\$ 77,550	\$ -	\$20,000	\$3,023	\$861	\$125,000	\$0	\$494,930
BENTON	17,105	\$47,197	\$49,116	\$23,896	\$243,518	\$ 399,300	\$ -	\$55,335	\$12,929	\$3,682	\$237,000	\$0	\$1,071,974
CLACKAMAS	90,118	\$248,658	\$258,771	\$105,527	\$516,063	\$ 1,794,100	\$ -	\$291,536	\$68,115	\$19,399	\$0	\$0	\$3,302,169
CLATSOP	8,495	\$25,000	\$25,000	\$23,896	\$211,378	\$ 232,650	\$ -	\$27,482	\$6,421	\$1,829	\$0	\$0	\$553,656
COLUMBIA	12,002	\$33,116	\$34,463	\$23,896	\$224,469	\$ 232,650	\$ -	\$38,827	\$9,072	\$2,584	\$0	\$0	\$599,077
COOS	13,709	\$37,827	\$39,365	\$23,896	\$230,841	\$ 257,400	\$ -	\$44,349	\$10,362	\$2,951	\$215,000	\$0	\$861,991
CROOK	5,234	\$25,000	\$25,000	\$23,896	\$199,206	\$ 232,650	\$ -	\$20,000	\$3,956	\$1,127	\$0	\$0	\$530,834
CURRY	3,945	\$25,000	\$25,000	\$23,896	\$194,394	\$ 232,650	\$ -	\$20,000	\$2,982	\$849	\$0	\$0	\$524,771
DESCHUTES	30,950	\$85,399	\$88,872	\$36,242	\$295,199	\$ 696,300	\$ 175,306	\$100,125	\$23,393	\$6,662	\$0	\$132,819	\$1,640,317
DOUGLAS	24,040	\$66,332	\$69,030	\$28,151	\$269,405	\$ 484,000	\$ 276,218	\$77,771	\$18,170	\$5,175	\$0	\$209,273	\$1,503,525
GILLIAM	435	\$25,000	\$25,000	\$23,896	\$181,292	\$ 50,000	\$ -	\$20,000	\$329	\$94	\$0	\$0	\$325,610
GRANT	1,925	\$25,000	\$25,000	\$23,896	\$186,854	\$ 77,550	\$ -	\$20,000	\$1,455	\$414	\$0	\$0	\$360,169
HARNEY	1,972	\$25,000	\$25,000	\$23,896	\$187,029	\$ 77,550	\$ -	\$20,000	\$1,491	\$425	\$0	\$0	\$360,390
HOOD RIVER	5,774	\$25,000	\$25,000	\$23,896	\$201,221	\$ 232,650	\$ -	\$20,000	\$4,364	\$1,243	\$0	\$0	\$533,375
JACKSON	45,525	\$125,615	\$130,724	\$53,309	\$349,605	\$ 954,800	\$ -	\$147,275	\$34,409	\$9,800	\$0	\$0	\$1,805,538
JEFFERSON	5,908	\$25,000	\$25,000	\$23,896	\$201,722	\$ 232,650	\$ -	\$20,000	\$4,465	\$1,272	\$0	\$0	\$534,005
JOSEPHINE	17,796	\$49,104	\$51,101	\$23,896	\$246,097	\$ -	\$ -	\$57,571	\$13,451	\$3,831	\$0	\$0	\$445,050
KLAMATH	16,624	\$45,870	\$47,735	\$23,896	\$241,723	\$ 343,200	\$ -	\$53,779	\$12,565	\$3,579	\$0	\$0	\$772,347
LAKE	1,822	\$25,000	\$25,000	\$23,896	\$186,469	\$ 77,500	\$ -	\$20,000	\$1,377	\$392	\$0	\$0	\$359,635
LANE	75,046	\$207,070	\$215,492	\$87,878	\$459,802	\$ 1,571,900	\$ 645,981	\$242,777	\$56,723	\$16,155	\$0	\$489,420	\$3,993,198
LINCOLN	9,555	\$26,365	\$27,437	\$23,896	\$215,335	\$ 232,650	\$ -	\$30,911	\$7,222	\$2,057	\$0	\$0	\$565,872
LINN	27,068	\$74,687	\$77,725	\$31,696	\$280,708	\$ 544,500	\$ -	\$87,566	\$20,459	\$5,827	\$0	\$0	\$1,123,169
MALHEUR	8,877	\$25,000	\$25,490	\$23,896	\$212,804	\$ 232,650	\$ -	\$28,718	\$6,710	\$1,911	\$0	\$0	\$557,178
MARION	79,993	\$220,720	\$229,697	\$93,671	\$478,268	\$ 1,811,700	\$ 412,487	\$258,781	\$60,462	\$17,220	\$800,000	\$312,513	\$4,695,519
MORROW	3,311	\$25,000	\$25,000	\$23,896	\$192,027	\$ 77,550	\$ -	\$20,000	\$2,503	\$713	\$0	\$0	\$366,689
MULTNOMAH	153,196	\$422,706	\$439,897	\$179,391	\$751,523	\$ 4,438,500	\$ 552,436	\$495,596	\$115,791	\$32,978	\$0	\$418,546	\$7,847,363
POLK	15,942	\$43,988	\$45,777	\$23,896	\$239,177	\$ 315,700	\$ -	\$51,573	\$12,050	\$3,432	\$0	\$0	\$735,592
SHERMAN	463	\$25,000	\$25,000	\$23,896	\$181,396	\$ 50,000	\$ -	\$20,000	\$350	\$100	\$0	\$0	\$325,742
TILLAMOOK	5,393	\$25,000	\$25,000	\$23,896	\$199,799	\$ 232,650	\$ -	\$20,000	\$4,076	\$1,161	\$125,000	\$0	\$656,582
UMATILLA	19,529	\$53,885	\$56,077	\$23,896	\$252,566	\$ 465,300	\$ -	\$63,177	\$14,761	\$4,204	\$0	\$0	\$933,867
UNION	6,137	\$25,000	\$25,000	\$23,896	\$202,576	\$ 232,650	\$ -	\$20,000	\$4,639	\$1,321	\$0	\$0	\$535,082
WALLOWA	1,695	\$25,000	\$25,000	\$23,896	\$185,995	\$ 77,550	\$ -	\$20,000	\$1,281	\$365	\$0	\$0	\$359,087
WASCO	5,999	\$25,000	\$25,000	\$23,896	\$202,061	\$ 232,650	\$ -	\$20,000	\$4,534	\$1,291	\$0	\$0	\$534,433
WASHINGTON	124,298	\$342,969	\$356,918	\$145,552	\$643,651	\$ 3,419,900	\$ -	\$402,110	\$93,949	\$26,757	\$0	\$0	\$5,431,805
WHEELER	336	\$25,000	\$25,000	\$23,896	\$180,922	\$ -	\$ -	\$20,000	\$254	\$72	\$0	\$0	\$275,145
YAMHILL	23,573	\$65,044	\$67,689	\$27,604	\$267,662	\$ 518,100	\$ -	\$76,260	\$17,817	\$5,074	\$0	\$0	\$1,045,250
TOTALS:	867,790	\$2,646,551	\$2,736,376	\$1,410,317	\$9,707,360	\$21,139,100	\$2,062,428	\$2,951,519	\$655,908	\$186,805	\$1,502,000	\$1,562,571	\$11,159,199

2003-2005 Crisis Nursery Allocations

COUNTIES	Original	Percent	New \$ Alloc by Percent	Total Allocation	GF	YI	TOTAL
DESCHUTES	\$238,000	8.5%	\$70,125	\$308,125	\$175,306	\$132,819	\$308,125
DOUGLAS	\$375,000	13.4%	\$110,491	\$485,491	\$276,218	\$209,273	\$485,491
LANE - Eugene	\$615,000	22.0%	\$181,205	\$796,205	\$452,997	\$343,208	\$796,205
LANE - Cottage Grove	\$262,000	9.4%	\$77,196	\$339,196	\$192,984	\$146,212	\$339,196
MARION	\$560,000	20.0%	\$165,000	\$725,000	\$412,487	\$312,513	\$725,000
MULTNOMAH - VOA	\$375,000	13.4%	\$110,491	\$485,491	\$276,218	\$209,273	\$485,491
MULTNOMAH - Portland	\$375,000	13.4%	\$110,491	\$485,491	\$276,218	\$209,273	\$485,491
TOTALS:	\$2,800,000	100%	\$825,000	\$3,625,000	\$2,062,428	\$1,562,572	\$3,625,000

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER) ORDER AND RESOLUTION IN THE MATTER OF
) DELEGATING AUTHORITY TO THE COUNTY
ADMINISTRATIVE OFFICER TO EXECUTE A
CONTRACT WITH RELIEF NURSERY IN THE AMOUNT
OF \$796,205 FOR CRISIS NURSERY SERVICES AND A
CONTRACT WITH SOUTH LANE FAMILY NURSERY IN
THE AMOUNT OF \$339,196 FOR CRISIS NURSERY
SERVICES; AND CONTRACT AMENDMENTS WITH THE
UNIVERSITY OF OREGON IN THE AMOUNT OF \$14,210
FOR HEALTHY START SERVICES AND COURT
APPOINTED SPECIAL ADVOCATES (CASA) IN THE
AMOUNT OF \$17,525

WHEREAS, the University of Oregon, hereinafter "Contractor", and Lane County, a political subdivision of the State of Oregon, hereinafter "County," entered into a contract for Healthy Start Intensive Home Visiting services in West Lane County (contract # 207514) for the period July 1, 2001 through June 30, 2003, and

WHEREAS, the parties desire to extend the original contract through December 31, 2003 because the Oregon Commission on Children and Families has directed local commissions to plan budgets based on a reduced allocation; and the Lane County Commission on Children and Families intends to have a full RFP process for the Healthy Start program in the Fall of 2003, and

WHEREAS, OCCF has directed \$796,205 to Relief Nursery and \$339,196 to South Lane Family Nursery for Crisis Nursery services and an additional \$17,525 for CASA,

NOW THEREFORE IT IS HERBY ORDERED that the Board of County Commissioners delegate authority to the County Administrative Officer to execute a contract with Relief Nursery in the amount of \$796,205 and South Lane Family Nursery in the amount of \$339,196 for Crisis Nursery services, and contract amendments with the University of Oregon in the amount of \$14,210 for Healthy Start Intensive Home Visiting services and with Court Appointed Special Advocates in the amount of \$17,525 for CASA services.

APPROVED this _____ day of _____, 2003.

Peter Sorenson, Chair
BOARD OF LANE COUNTY COMMISSIONERS

APPROVED AS TO FORM
Date 8/29/03 lane county
Shaidlaw
OFFICE OF LEGAL COUNSEL